

\* Only Employees of National Institute of Natural Sciences must Submit this Form  
[Entry Example]

(Form 4 )

Overseas Business Trip, Overseas Study Tour,  
Trip Leave, Dispatched Employee Statement

Name	Affiliation and Official title			Name of Org anization
XXX	Xx Research Institute, XX Research Type XX Research Section, Professor			
Domestic contract information after going abroad and relationship with subject	Address xxxxxxxxxxxx Okazaki Name Relationship with traveler (Tel )			NINS
Objective of travel	Joint study project in Japan-U.S. Brain Research Cooperative Program			
Effect on main business				
Destination country of travel	United States of America	Transit country		
Travel schedule	As opposite side of this paper or as per Exhibit			
Period of Travel	From mm dd, yyyy	To mm dd, yyyy		
	mm dd, yyyy - mm dd, yyyy			
Source of expense	Traveller	Expenses for stay		
	Japan Society for the Promotion Science, Japan-U.S. Brain Research Cooperative Program	Japan Society for the Promotion Science, Japan-U.S. Brain Research Cooperative Program		
Measures such as substituting employee to the job vacated by the subject person	Requested XX, Research Associate, xx Research Section			

Period Change, Addition of Destination Country  
Cancellation of Travel, etc. Statements

Period of Travel after change	From mm dd, yyyy	To mm dd, yyyy
	mm dd, yyyy- mm dd, yyyy	
Added destination country		
Reasons for change, addition or cancellation		
Draft No. of the relevant Travel and decision date	No. mm dd, yyyy	