**Letter of Recommendation**

I would like to recommend the following person for consideration as a candidate for the assistant professor in the Division of Cell Structure, Department of Homeostatic Regulation, National Institute for Physiological Sciences.

１)　Applicant’s name:

Current position of the applicant:

２)　Recommendation (if there is not enough space, additional sheets can be added):

Date:

Name:

Position:

Signature:

**Curriculum Vitae**

**Candidate for the Assistant Professor in the Division of Cell Structure, Department of Homeostatic Regulation, National Institute for Physiological Sciences, NINS**

　　　　　　　　　　　　　　　　　　　　 Date of application:

Attach photograph here

|  |  |
| --- | --- |
| Full name |  |
| Date of birth | 　　　　　 （Age ） |
| Academicdegree | Type of degree |  　（Date obtained: ） |
| Institute |  |

|  |  |
| --- | --- |
| Period of study (yy/mm) | Educational background (institute/discipline) |
| From to |  |
| From to |  |
| From to |  |
| From to |  |
| Period of employment (yy/mm) | Employment record (business and teaching experience) |
| From to |  |
| From to |  |
| From to |  |
| From to |  |
| From to |  |
| Dates (yy/mm) | Visiting positions for research and teaching |
| From to |  |
| From to |  |
| From to |  |
| From to |  |

|  |  |
| --- | --- |
| Dates (yy/mm) | Other professional positions  |
| From to |  |
| From to |  |
| From to |  |
| From to |  |

Present job

|  |  |
| --- | --- |
| Affiliation |  |
| Office address |  |
| Correspondence | Tel. |  |
| Fax |  |
| Email |  |

|  |  |  |
| --- | --- | --- |
| Home | Address |  |
|  | Tel. |  |
| Fax |  |
| Email |  |

|  |
| --- |
| Description of other information (please indicate awards and censures including title, organization, and year). |

Note: If there is not enough space, additional lines and sheets can be added.

**Accompanying sheet 1**

**(List of Publications)**

1 List should be printed on A4 size paper and divided into subsections:

 A) Original articles，B) Reviews or books.

2 List should be numbered from earliest to most recent. Do not include papers that have not been accepted for publication.

Examples:

A) Journal article

1. Neher E & Sakmann B. Single-channel currents recorded from membrane of denervated frog muscle fibers. Nature 260: 779-802 (1976) doi: 10.1038/260799a0.

B) Book chapter

1. Seiriken T. Patch-clamp techniques: general remarks. In Patch-Clamp Techniques: From Beginning to Advanced Protocols (Springer Protocols Handbooks) (Ed. Seiriken T), pp 43-69, Springer Verlag, Japan (2012).

Note: Please include “doi:” information when available.

Note: If there is not enough space, additional sheets can be added.